

**Incoming student mobility****UNIOS University Unit: FACULTY OD LAW, J. J. STROSSMYAER UNIVERSITY IN OSIJEK****COURSES OFFERED IN FOREIGN LANGUAGE  
FOR ERASMUS+ INDIVIDUAL INCOMING STUDENTS**

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| Department or Chair within the UNIOS Unit | Chair for Administrative Law and Science<br>Chair for Labour and Social Security Law and Social Work  |
| Study program                             | University Undergraduate Study of Social Work   |
| Study level                               | Undergraduate (BSW)   |
| Course title                              | <b>SOCIAL CARE SYSTEM AND ADMINISTRATIVE PROCEDURES</b>   |
| Course code (if any)                      | LAW-02-030  |
| Language of instruction                   | English   |
| Brief course description                  | <p>The aim of the course is to acquaint the students with Croatian social care system. Main social welfare principles, financing aspects, service providers and beneficiaries will be considered in current context. The focus will be at the rights and services prescribed by the Social Welfare Act. Their specifics will be discussed and compared to examples of different countries.</p> <p>The key institutional role have Social Care Centers as legal entities with public authority (public administrative authority/bodies) which according to General Administrative Procedure Act (GAPA) conduct administrative procedures and resolve in administrative matters. GAPA regulates general administrative procedures, while special administrative fields of social welfare rights and services are regulated by a number of special laws such as Social welfare Law, Interim Maintenance Act, Family Law, etc. Emphasis will be put on the resolving individual and concrete administrative matters/cases and legal protection of procedural rights and standards in the special administrative fields and procedures-social welfare (analyses of decisions of the selected Social Care Centers and decisions in the appeal procedure in front of Ministry of Demographics, Family, Youth and Social Policy).</p> <p>After completion of the course, students could compare Croatian and foreign social care systems and administrative procedures.</p> |
| Form of teaching                          | On line teaching if needed (zoom), (individual) consultations or lectures (depends of a number of students)   |

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| Form of assessment         | -Oral exam (3-5 questions)<br>-one part of the note can be written essay or seminar-analyses of one selected right or social service and its administrative procedure;<br>or comparison of Croatian administrative procedure, social care system, according to foreign;<br>-possibility to write scientific or professional paper |
| Number of ECTS             | 5 ECTS  |
| Class hours per week       | 2 hours per week  |
| Minimum number of students | 3 students  |
| Period of realization      | summer semester   |
| Lecturer                   | Ana Đanić Čeko, PhD, Assistant Professor  |
| Collaborator               | Petar Šajfar, MSW, Teaching/Research Assistant  |